

General Fund

Baker County Library District

7/8/2024 12:46 PM

Register: 1000 · US Bank Checking
From 06/14/2024 through 07/15/2024
Sorted by: Date, Type, Number/Ref

Approved Bills List
July 2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/14/2024			4330 · Sage Fiscal Age...	Sage Admin Fee	X		2,292.00	17,935.49
06/14/2024			-split-	Expense Reimb	X		65.01	18,000.50
06/14/2024			-split-	Fines & Fees	X		15.90	18,016.40
06/14/2024			4100 · Fines and Fees:...	Fines & Fees	X		8.00	18,024.40
06/14/2024			-split-	Fines & Fees	X		208.05	18,232.45
06/14/2024	90804	IRS Internal Rev Svc...	-split-	Online Payment	72.58	X		18,159.87
06/14/2024	90805	US Bank Visa (Corp...	-split-	Online Payment	6,975.80	X		11,184.07
06/14/2024	90806	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	90.27	X		11,093.80
06/14/2024	90807	Xerox Corporation	-split-	Online Paymen...	438.50	X		10,655.30
06/15/2024	31287	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		10,355.30
06/17/2024			-split-	Zettle June 1-17		X	161.22	10,516.52
06/24/2024			-split-	Fines & Fees		X	192.04	10,708.56
06/24/2024			2490 · Prepaid Reimbu...	Cobra Ins reimb		X	1,028.16	11,736.72
06/25/2024		Baker Co Library - S...	1200 · Accounts Recei...	Expense Reimb		X	40.99	11,777.71
06/25/2024			1100 · General Pool 52...	Conf# 3982228...		X	50,000.00	61,777.71
06/26/2024	31290	Bowers, Sylvia (vend...	6000 · Materials and S...	Expense Reimb...	7.66			61,770.05
06/26/2024	31291	Baker City Lions Club	6000 · Materials and S...	Advertising	150.00			61,620.05
06/26/2024	31292	BendTel	6000 · Materials and S...	Account 20003...	245.18			61,374.87
06/26/2024	31293	Link Oregon (Orego...	-split-	Internet Servic...	360.00			61,014.87
06/26/2024	31294	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			60,932.87
06/26/2024	31295	City of Sumpter	2000 · Accounts Payable	Reimburse Libr...	675.88			60,256.99
06/26/2024	31296	Northeast Oregon Ho...	-split-	Richland Libra...	222.09			60,034.90
06/26/2024	31297	Ablaze Renovations ...	6000 · Materials and S...	Building Maint...	2,800.00	X		57,234.90
06/26/2024	31298	Klein Bros LLC	7000 · Capital Outlay	Invoice # 14, P...	6,708.64			50,526.26
06/26/2024	31299	Oregon Trail Electric...	6000 · Materials and S...	Accounts 908-...	1,279.30			49,246.96
06/26/2024	90809	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	292.58	X		48,954.38
06/26/2024	90810	Idaho Power	-split-	Account 22063...	150.65	X		48,803.73
06/26/2024	90811	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	89.70	X		48,714.03
06/26/2024	90812	CenturyLink Internet...	6000 · Materials and S...	Online Paymen...	542.05	X		48,171.98
06/27/2024			-split-	Expense Reimb		X	11,046.05	59,218.03
06/27/2024			5000 · Personal Servic...	Expense Reimb...		X	1,887.00	61,105.03
06/27/2024			-split-	Paypal Zettle		X	141.94	61,246.97
06/27/2024	31300	Verizon Wireless	-split-	Account 64221...	807.54			60,439.43
06/27/2024	90808	PERS	-split-	02728; Online ...	16,735.36	X		43,704.07
06/27/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,782.55	X		38,921.52
06/28/2024			2311 · Accrued PERS ...	Expense Reimb		X	1,953.79	40,875.31
06/28/2024			-split-	Fines & Fees		X	155.92	41,031.23
06/28/2024	Sage8294	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend...	6,263.50	X		34,767.73
06/28/2024	31301	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			34,742.73
06/28/2024	31302	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr...	2,200.00	X		32,542.73

31288? OK
31289 both on previous report

Ch 7/8/24

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06/28/2024	90813	AFLAC	-split-	Online Payment	463.38			32,079.35
06/28/2024		QuickBooks Payroll ...	-split-	Created by Pay...	38,502.67	X		-6,423.32
06/28/2024			1100 · General Pool 52...	Conf #3984849...		X	28,000.00	21,576.68
06/30/2024			6000 · Materials and S...	Service Charge	30.92	X		21,545.76
07/01/2024	31306 ✓	Special Districts Insu...	-split-	03-0026696; G...	13,088.00			8,457.76
07/01/2024	31307 ✓	Lincoln National Lif...	5000 · Personal Servic...	BAKERCOUN...	232.08			8,225.68
07/01/2024	5975 ✓	Adamson, Edward C	-split-	Direct Deposit		X		8,225.68
07/01/2024	5976 ✓	Ames, Bryan C	-split-	Direct Deposit		X		8,225.68
07/01/2024	5977 ✓	Armstrong, Gail E	-split-	Direct Deposit		X		8,225.68
07/01/2024	5978 ✓	Bogart, Theresa D	-split-	Direct Deposit		X		8,225.68
07/01/2024	5979 ✓	Bowers, Sylvia S	-split-	Direct Deposit		X		8,225.68
07/01/2024	5980 ✓	Bowling, Graysen A	-split-	Direct Deposit		X		8,225.68
07/01/2024	5981 ✓	Brockman, John R	-split-	Direct Deposit		X		8,225.68
07/01/2024	5982 ✓	Burns, Daisy R	-split-	Direct Deposit		X		8,225.68
07/01/2024	5983 ✓	Cairns, Rachel A	-split-	Direct Deposit		X		8,225.68
07/01/2024	5984 ✓	Cottrell, Cynthia A	-split-	Direct Deposit		X		8,225.68
07/01/2024	5985 ✓	Dunn, Jerry Ann T	-split-	Direct Deposit		X		8,225.68
07/01/2024	5987 ✓	Goodman, Amber AD	-split-	Direct Deposit		X		8,225.68
07/01/2024	5988 ✓	Grammon, Melissa N	-split-	Direct Deposit		X		8,225.68
07/01/2024	5989 ✓	Harrison, Rose M	-split-	Direct Deposit		X		8,225.68
07/01/2024	5990 ✓	Hawes, A Christine	-split-	Direct Deposit		X		8,225.68
07/01/2024	5991 ✓	Hayden, Kaylee M	-split-	Direct Deposit		X		8,225.68
07/01/2024	5992 ✓	Minnigalieva, Ekater...	-split-	Direct Deposit		X		8,225.68
07/01/2024	5993 ✓	Moyer, Robert P	-split-	Direct Deposit		X		8,225.68
07/01/2024	5994 ✓	Nuttall, John G	-split-	Direct Deposit		X		8,225.68
07/01/2024	5995 ✓	O'Dell, Tatum A	-split-	Direct Deposit		X		8,225.68
07/01/2024	5996 ✓	Pautsch, Debora W	-split-	Direct Deposit		X		8,225.68
07/01/2024	5997 ✓	Pearson, Diana	-split-	Direct Deposit		X		8,225.68
07/01/2024	5998 ✓	Rasmussen, Gwendol...	-split-	Direct Deposit		X		8,225.68
07/01/2024	5999 ✓	Saunders, Sydney L	-split-	Direct Deposit		X		8,225.68
07/01/2024	6000 ✓	Snyder, Courtney B	-split-	Direct Deposit		X		8,225.68
07/01/2024	6001 ✓	Spry, Heather E	-split-	Direct Deposit		X		8,225.68
07/01/2024	6002 ✓	Stokes, Perry N	-split-	Direct Deposit		X		8,225.68
07/01/2024	6003 ✓	Teunissen, Ruth D	-split-	Direct Deposit		X		8,225.68
07/01/2024	6004 ✓	Valentine, Donna M	-split-	Direct Deposit		X		8,225.68
07/01/2024	31303 ✓	Bruner, Jennifer D	-split-		117.39			8,108.29
07/01/2024	31304 ✓	Castillo, Fabian Arenas	-split-		630.80			7,477.49
07/01/2024	31305 ✓	MacNaughton, Aman...	-split-		1,197.49			6,280.00
07/01/2024	5985 ✓	Cuzick, Kaycee L	-split-	Direct Deposit		X		6,280.00
07/02/2024			-split-	ACH90816 QB...			819.46	7,099.46

5985 below OK VOID & Resneed

VOIDED THIS CHECK

OK 7/8/24

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07/03/2024		USAC E-Rate Program	1200 · Accounts Recei...	E-Rate Reimb		1,845.28	8,944.74
07/03/2024	90814 ✓	Oregon Savings Gro...	-split-	02728; Online ...	685.00		8,259.74
07/03/2024		QuickBooks Payroll ...	-split-	Created by Pay...	704.42		7,555.32
07/03/2024			1100 · General Pool 52...	Conf# 3989583...		15,000.00	22,555.32
07/05/2024	90815 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,185.00		19,370.32
07/05/2024	90816 ✓	IRS Internal Rev Svc...	-split-	Online Payment	12,243.48		7,126.84
07/05/2024	6005 ✓	Cuzick, Kaycee L	-split-	Reissued Direct Deposit			7,126.84
07/09/2024		Museum of Natural ...	2000 · Accounts Payable	QuickBooks ge...			7,126.84
07/09/2024	31308 ✓	Aspen Digital Services	2000 · Accounts Payable	Library Supplie...	523.99		6,602.85
07/09/2024	31309 ✓	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	187.09		6,415.76
07/09/2024	31310 ✓	Baker City Rotary Cl...	2000 · Accounts Payable	Invoice 436162...	35.00		6,380.76
07/09/2024	31311 ✓	Black Distributing, Inc.	2000 · Accounts Payable	Account 00254...	329.83		6,050.93
07/09/2024	31312 ✓	Brainfuse LLC	2000 · Accounts Payable	Invoice 201268...	2,103.00		3,947.93
07/09/2024	31313 ✓	Cashway Lumber Co.	2000 · Accounts Payable	Account 01034...	14.24		3,933.69
07/09/2024	31314 ✓	Center Point Publishi...	2000 · Accounts Payable	Invoice 210415...	140.22		3,793.47
07/09/2024	31315 ✓	City of Haines	2000 · Accounts Payable	Account 81; Li...	90.00		3,703.47
07/09/2024	31316 ✓	Crown	2000 · Accounts Payable	Customer 1016...	689.29		3,014.18
07/09/2024	31317 ✓	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	541.16		2,473.02
07/09/2024	31318 ✓	Friends of the Librar...	2000 · Accounts Payable	Bookshop Sales	144.69		2,328.33
07/09/2024	31319 ✓	Grumpy's Repair Inc	2000 · Accounts Payable	Invoice 29256; ...	671.36		1,656.97
07/09/2024	31320 ✓	Inland Development ...	2000 · Accounts Payable	Internet Servic...	610.00		1,046.97
07/09/2024	31321 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utilitiies	26.63		1,020.34
07/09/2024	31322 ✓	Miller's Home Center	2000 · Accounts Payable	Account MHC...	113.64		906.70
07/09/2024	31323 ✓	MTE Communications	2000 · Accounts Payable	Account 05715...	5.99		900.71
07/09/2024	31324 ✓	NewsBank Inc	2000 · Accounts Payable	Customer #520...	4,924.00		-4,023.29
07/09/2024	31325 ✓	OCLC Inc	2000 · Accounts Payable	Customer Acco...	1,568.19		-5,591.48
07/09/2024	31326 ✓	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 908-...	102.22		-5,693.70
07/09/2024	31327 ✓	Pine Telephone (Rally)	2000 · Accounts Payable	Account 00001...	174.10		-5,867.80
07/09/2024	31328 ✓	Quill	2000 · Accounts Payable	Account 28626...	872.17		-6,739.97
07/09/2024	31329 ✓	Reliance Connects (...)	2000 · Accounts Payable	Account 38563...	137.06		-6,877.03
07/09/2024	31330 ✓	Ryder Brothers Stati...	2000 · Accounts Payable	Payment on Ac...	3.75		-6,880.78
07/09/2024	31331 ✓	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00		-7,080.78
07/09/2024	31332 ✓	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	263.49		-7,344.27
07/09/2024	31333 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	178.00		-7,522.27
07/09/2024	31334 ✓	Hot Line Farm Equip...	-split-	Reference Guid...	105.00		-7,627.27
07/09/2024	31335 ✓	Baker City Herald/ E...	6000 · Materials and S...	void/ reissue wi...			-7,627.27
07/09/2024	31336 ✓	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	235.50		-7,862.77
07/09/2024	31337 ✓	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00		-7,944.77
07/09/2024	31338 ✓	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00		-8,029.77
07/09/2024	31339 ✓	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	34.30		-8,064.07

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Baker County Library District

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07/09/2024	31340 ✓	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	5,965.66		-14,029.73
07/09/2024	31341 ✓	SAIF Corporation	2000 · Accounts Payable	SAIF Account ...	457.13		-14,486.86
07/09/2024	31343 ✓	EO Media Group	2000 · Accounts Payable	Account EO48...	907.55		-15,394.41
07/09/2024	31344 ✓	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00		-15,444.41
07/09/2024	90817 ✓	CenturyLink Qwest (...)	2000 · Accounts Payable	Online Pmt, Ac...	139.01		-15,583.42
07/09/2024			1100 · General Pool 52...	Conf# 3991981...		20,000.00	4,416.58
07/15/2024	31342 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		4,116.58

✓ verified number sequence

Number Series

30000 Regular Checks
 40000 Actt/online payments
 5000/6000 direct deposit payroll

CH 7/8/2024

Approved Bells Report
Baker Co Library - Other Funds

7/8/2024 11:47 AM

Register: 1000 · US Bank Checking Memorial
From 06/17/2024 through 07/09/2024
Sorted by: Date, Type, Number/Ref

Checking Activity
June 2024

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/26/2024			4400.0 · OTHER USE...	Book Sales		X	259.69	4,874.50
06/30/2024			6000 · Other Uses Fun...	Service Charge	12.00	X		4,862.50

No activity to report

Number Series

- ✓ 1900 Regular checks (last check used #1976)
- ✓ 8000 ACH/online payments (last ACH #8066)

✓ verified number sequence

Ch 7/8/2024

Approved Bills Report
 Baker Co Library - Sage Fund
 Checking Activity
 June - July 2024

7/8/2024 11:09 AM

Register: 1000 · US Bank Checking
 From 06/15/2024 through 07/10/2024
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/26/2024	8292 ✓	Baker County Librar...	6000 · Materials & Ser...	Expense Reimb...	40.99	X		8,207.30
06/26/2024			1005 · LGIP Pool Acc...	Conf# 3983182...		X	15,000.00	23,207.30
06/27/2024		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75	X		23,205.55
06/27/2024	8293	PERS	-split-	02728; Online ...	1,887.00	X		21,318.55
06/27/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,782.55	X		16,536.00
06/27/2024	2024-25		2900 · Due to General ...	reverse duplica...		X	6,263.50	22,799.50
06/27/2024	2024-26		5000 · Sage Personal S...	Reverse duplic...	11,046.05	X	4,782.55	27,582.05
06/28/2024			-split-	Deposit		X	536.97	28,119.02
06/28/2024			-split-	Deposit		X	648.20	28,767.22
06/28/2024	2521 ✓	Larry Lake (Courier)	6000 · Materials & Ser...	Courier Service...	800.00	X		27,967.22
06/28/2024	8294	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,261.75	X		21,705.47
06/28/2024	8295a	Baker County Librar...	2900 · Due to General ...	Expense Reimb...	6,263.50	X		15,441.97
06/28/2024	8295b	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	4,782.55	X		10,659.42
06/28/2024	8296	IRS Internal Revenue...	-split-	Online Payment	2,339.02	X		8,320.40
06/28/2024	8297	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	469.00	X		7,851.40
06/28/2024	8298	Oregon Department ...	-split-	Online Payment	352.06	X		7,499.34
06/28/2024	8299 ✓	PERS	-split-	Online Paymen...	1,953.79	X		5,545.55
06/28/2024	5973 ✓	A Christine Hawes	-split-	Direct Deposit		X		5,545.55
06/28/2024	5974 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		5,545.55
07/09/2024	2522	Banks Courier Servic...	2000 · Accounts Payable	Courier Services	640.00			4,905.55
07/09/2024	2523	MacDonald, Maxine ...	2000 · Accounts Payable	Courier Services	572.00			4,333.55
07/09/2024	2524 ✓	Wirkkala, Susan (Co...	2000 · Accounts Payable	Courier Mileage	98.25			4,235.30

✓ verified number sequence
Number Series

2000 Regular Checks
 5000 direct deposit payroll
 8000 ACH/online payments

Ch 7/8/2024