

**BAKER COUNTY LIBRARY DISTRICT  
LIBRARY BOARD**

**Resolution No. 2024-25.01**

**Establishing a regular meeting day,  
time, and location for the year**

Jul 9 2024

RESOLVED, that the Board of Directors of the Baker County Library District shall meet **monthly on the second Tuesday of the month at 12.00 pm** in the Riverside Community Meeting Room of the Baker County Public Library located at 2400 Resort Street in Baker City during the 2024-2025 fiscal year, with the following exception(s) : April 15 (3<sup>rd</sup> Tue)


ADOPTED by the Board of Directors of Baker County Library District this 9<sup>th</sup> day of July, 2024 by the following vote:

AYES: 3      NAYS: 0      ABSTAINED: 0

FOR THE BOARD:

  
 \_\_\_\_\_  
**Signature**  
 Presiding Officer, BCLD Board

ATTEST:

  
 \_\_\_\_\_  
**Signature: Perry Stokes**  
 District Secretary

**2024/25 Split Year Calendar**

July 2024							August 2024							September 2024							October 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6		1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
7	8	9	10	11	12	13	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

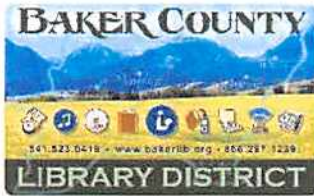
November 2024							December 2024							January 2025							February 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	23	24	25	26	27	28		

March 2025							April 2025							May 2025							June 2025								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
						1					1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14		
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21		
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28		
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30							
30	31																												

**Federal holidays 2024/25**

July 4, 2024	Independence Day	Nov 11, 2024	Veterans Day	Jan 1, 2025	New Year's Day	May 28, 2025	Memorial Day
Feb 2, 2024	Labour Day	Nov 20, 2024	Thanksgiving Day	Jan 20, 2025	Martin L. King Day	Jun 19, 2025	Juneteenth
Oct 14, 2024	Columbus Day	Dec 25, 2024	Christmas Day	Feb 17, 2025	Presidents Day		



**BAKER COUNTY LIBRARY DISTRICT  
LIBRARY BOARD**

**Resolution No. 2024-25.02**

**Appointing Insurance Agent of Record**

Jul 9 2024

WHEREAS, BCLD purchases insurance products from the Special Districts Association of Oregon (SDAO), and SDAO requires special districts to annually affirm their agents of record;

Now, therefore be it RESOLVED, that the Baker County Library District Board of Directors appoints Clarke & Clarke Insurance of Baker City, Oregon, as the District's Insurance Agent of Record.

ADOPTED by the Board of Directors of Baker County Library District this 9<sup>th</sup> day of July, 2024 by the following vote:

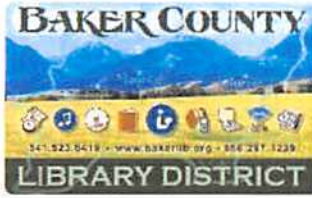
AYES: 3      NAYS: 0      ABSTAINED: 0

FOR THE BOARD:

  
\_\_\_\_\_  
**Signature**  
Presiding Officer, BCLD Board

ATTEST:

  
\_\_\_\_\_  
**Signature: Perry Stokes**  
District Secretary



BAKER COUNTY LIBRARY DISTRICT  
LIBRARY BOARD

**Resolution No. 2024-25.03**

**Authorizing vendors for online and  
automatic payment of bills in 2024-25**

July 9 2024

WHEREAS, many companies allow electronic payment for products and services; and

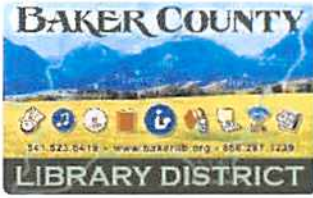
WHEREAS, paying online and automatically rather than by paper check would save the Baker County Library District time and money; and

WHEREAS, Baker County Library District's Financial Management policy allows for such online payments;

Now, therefore be it RESOLVED, that the Baker County Library District Board of Directors authorizes the following vendors for online payments and deposits in fiscal year 2024-25:

Online payments automatically deducted (**Newly added vendors in bold**):

- AFLAC (group supplement insurance)
- BendTel Inc. (telephone, Baker)
- Cascade Natural Gas (heating, Baker)
- Cascade Reliance (telephone & Internet, Haines)
- CenturyLink CenturyTel (telephone, Internet, Huntington)
- CenturyLink Qwest (telephone & Internet, Sumpter)
- City of Baker City (water)
- City of Haines (water)
- City of Halfway (water)
- City of Huntington (water)
- Deluxe Inc. (deposit books, check order-OF, Sage)
- Idaho Power (electricity, Halfway, Huntington)
- **Ingram Library Services**
- **Inland Development Inc (new Baker Internet vendor)**
- Intuit QuickBooks (check order- General fund)
- Intuit QuickBooks (electronic payroll)
- Lincoln Financial Group (group life insurance)
- Oregon Department of Revenue (state payroll taxes)
- Oregon Public Employees Retirement System (PERS, retirement)
- Oregon Savings Growth Plan (retirement)
- Oregon Trail Electric (electricity, Baker, Haines)
- **Pine Telephone dba Rally Network**
- **Quill**
- US Bank VISA
- US Treasury (IRS, federal payroll taxes)
- Verizon (management cell phones, bookmobile hot spot)
- Xerox (copier lease contract)



BAKER COUNTY LIBRARY DISTRICT  
LIBRARY BOARD

Resolution No. 2024-25.03

Authorizing vendors for online and  
automatic payment of bills in 2024-25

July 9 2024

Online deposits automatically applied:

- PayPal (ePayment transactions)
- Oregon State Library (grant funds)
- USAC E-Rate Program (Federal Internet subsidy)

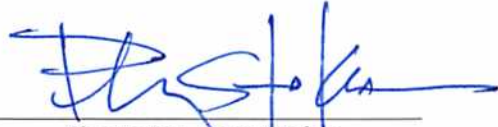
ADOPTED by the Board of Directors of Baker County Library District this 9<sup>th</sup> day of July, 2024 by the following vote:

AYES: 3      NAYS: 0      ABSTAINED: 0

FOR THE BOARD:

  
 \_\_\_\_\_  
 Signature  
 Presiding Officer, BCLD Board

ATTEST:

  
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 Signature: Perry Stokes  
 District Secretary