

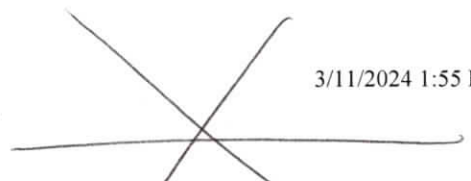
General Fund

Baker County Library District

3/11/2024 1:55 PM

Register: 1000 · US Bank Checking
 From 02/15/2024 through 03/15/2024
 Sorted by: Date, Type, Number/Ref

Approved Bills Report
March 2024



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/15/2024			-split-	Fines & Fees		X	92.15	4,287.64
02/15/2024	31091 <i>OK</i>	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00	X		3,987.64
02/15/2024	90756 <i>OK</i>	US Bank Visa (Corp...	-split-	Online Paymen... <i>ok</i>	9,224.17	X	<i>monthly visa</i>	-5,236.53
02/21/2024			-split-	Paypal Feb1-21...		X	643.98	-4,592.55
02/21/2024			1100 · General Pool 52...	Conf# 3899802...		X	10,000.00	5,407.45
02/23/2024			-split-	Fines & Fees		X	123.30	5,530.75
02/26/2024			4300 · Other Revenues...	Rebate		X	502.28	6,033.03
02/26/2024	31094 <i>Last # on prior report</i>		5000 · Personal Servic...	Cobra Reimb		X	971.52	7,004.55
02/27/2024	31095 ✓	Friends of the Librar...	2000 · Accounts Payable		208.19			6,796.36
02/27/2024	31096 ✓	Cook Memorial Libr...	4100 · Fines and Fees:...	Reimburse Los...	35.00			6,761.36
02/27/2024	31097 ✓	Association for Rural...	6000 · Materials and S...	Membership; I...	50.00			6,711.36
02/27/2024	31098 ✓	Baker City (water ve...	6000 · Materials and S...	Account 12760...	167.09			6,544.27
02/27/2024	31099 ✓	BendTel	6000 · Materials and S...	Account 20003...	245.46			6,298.81
02/27/2024	31100 ✓	Costco Wholesale	6000 · Materials and S...	Member# 0001...	60.00			6,238.81
02/27/2024	31101 ✓	CNA Surety (annual ...	6000 · Materials and S...	Policy 623623...	350.00			5,888.81
02/27/2024	31102 ✓	Miller, Doug (Halfw...	6000 · Materials and S...	Invoice 492288...	350.00			5,538.81
02/27/2024	31103 ✓	Oregon Trail Electric...	6000 · Materials and S...	Account 908-002	1,248.78		<i>utility/ok</i>	4,290.03
02/27/2024	31104 ✓	Northeast Oregon Ho...	-split-	Richland Libra...	617.47			3,672.56
02/27/2024	90761	PERS	2100 · Payroll Liabilit...	02728; PERS ...	56.74	X		3,615.82
02/28/2024			-split-	Fines & Fees		X	127.11	3,742.93
02/28/2024	90757	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	1,539.43	X	<i>utility/ok</i>	2,203.50
02/28/2024	90758	CenturyLink Internet...	2000 · Accounts Payable	Online Paymen...	475.86	X		1,727.64
02/28/2024	90759	CenturyLink Century...	6000 · Materials and S...	Online Paymen...	85.87	X		1,641.77
02/29/2024			-split-	SAGE8265 Ex... <i>Reimbo Net \$</i>		X	① 11,145.73	12,787.50
02/29/2024			4100 · Fines and Fees:...	Paypal Feb bal...		X	88.69	12,876.19
02/29/2024			6000 · Materials and S...	Service Charge	43.95	X		12,832.24
02/29/2024		QuickBooks Payroll ...	-split-	Created by Pay... <i>ok</i>	4,882.23	X	<i>paypal/sage</i>	7,950.01
02/29/2024		QuickBooks Payroll ...	-split-	Created by Pay... <i>ok</i>	38,503.81	X	<i>paypal/GF</i>	-30,553.80
02/29/2024			1100 · General Pool 52...	Conf# 3904538...		X	65,000.00	34,446.20
03/01/2024	ACH8264	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend... <i>ok</i>	6,263.50	X	<i>Contractor Sage</i>	28,182.70
03/01/2024	31105 ✓	Hanson-Fillmore, Ge...	6000 · Materials and S...	Branch Mileage	131.92			28,050.78
03/01/2024	31106	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr... <i>ok</i>	2,200.00	X	<i>monthly contract</i>	25,850.78
03/01/2024	31107	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services...	25.00			25,825.78
03/01/2024	31108	Voided Check	6000 · Materials and S...	VOID: printing...		X		25,825.78
03/01/2024	31109	Voided Check	6000 · Materials and S...	VOID: printing...		X		25,825.78
03/01/2024	31110 ✓	Reliance Connects (...	-split-	Account 38563...	148.11			25,677.67
03/01/2024	31114 <i>OK</i>	Special Districts Insu...	-split-	03-0026696 <i>ok</i>	12,367.82	X	<i>monthly group insurance</i>	13,309.85
03/01/2024	90760	AFLAC	-split-	Online Payment	378.17			12,931.68
03/01/2024	5846 ✓	Adamson, Edward C	-split- <i>5844-5845</i>	Direct Deposit		X		12,931.68
03/01/2024	5848 ✓	Armstrong, Gail E	-split- <i>sage</i>	Direct Deposit		X		12,931.68

ok 3/11/24

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03/01/2024	5849 ✓	Bogart, Theresa D	-split-	Direct Deposit		X		12,931.68
03/01/2024	5851 ✓	Bowling, Graysen A	-split-	Direct Deposit		X		12,931.68
03/01/2024	5853 ✓	Burns, Daisy R	-split-	Direct Deposit		X		12,931.68
03/01/2024	5856 ✓	Dunn, Jerry Ann T	-split-	Direct Deposit		X		12,931.68
03/01/2024	5858 ✓	Hanley, Shauna S	-split-	Direct Deposit		X		12,931.68
03/01/2024	5859 ✓	Hanson-Fillmore, Ge...	-split-	Direct Deposit		X		12,931.68
03/01/2024	5860 ✓	Harrison, Rose M	-split-	Direct Deposit		X		12,931.68
03/01/2024	5862 ✓	Hayden, Kaylee M	-split-	Direct Deposit		X		12,931.68
03/01/2024	5864 ✓	Moyer, Robert P	-split-	Direct Deposit		X		12,931.68
03/01/2024	5865 ✓	Nuttall, John G	-split-	Direct Deposit		X		12,931.68
03/01/2024	5866 ✓	O'Dell, Tatum A	-split-	Direct Deposit		X		12,931.68
03/01/2024	5867 ✓	Pautsch, Debora W	-split-	Direct Deposit		X		12,931.68
03/01/2024	5868 ✓	Pearson, Diana	-split-	Direct Deposit		X		12,931.68
03/01/2024	5869 ✓	Rasmussen, Gwendol...	-split-	Direct Deposit		X		12,931.68
03/01/2024	5870 ✓	Saunders, Sydney L	-split-	Direct Deposit		X		12,931.68
03/01/2024	5871 ✓	Snyder, Courtney B	-split-	Direct Deposit		X		12,931.68
03/01/2024	31111 ✓	Arenas, Jose E	-split-		28.31			12,903.37
03/01/2024	31112 ✓	Castillo, Fabian Arenas	-split-		559.86	X		12,343.51
03/01/2024	31113 ✓	MacNaughton, Aman...	-split-		ok 1,230.26		paycheck	11,113.25
03/01/2024	5847 ✓	Ames, Bryan C	-split-	Direct Deposit		X		11,113.25
03/01/2024	5850 ✓	Bowers, Sylvia S	-split-	Direct Deposit		X		11,113.25
03/01/2024	5852 ✓	Brockman, John R	-split-	Direct Deposit		X		11,113.25
03/01/2024	5854 ✓	Cottrell, Cynthia A	-split-	Direct Deposit		X		11,113.25
03/01/2024	5855 ✓	Cuevas, Lourdes E	-split-	Direct Deposit		X		11,113.25
03/01/2024	5857 ✓	Grammon, Melissa N	-split-	Direct Deposit		X		11,113.25
03/01/2024	5861 ✓	Hawes, A Christine	-split-	Direct Deposit		X		11,113.25
03/01/2024	5863 ✓	Minnigalieva, Ekater...	-split-	Direct Deposit		X		11,113.25
03/01/2024	5872 ✓	Spry, Heather E	-split-	Direct Deposit		X		11,113.25
03/01/2024	5873 ✓	Stokes, Perry N	-split-	Direct Deposit		X		11,113.25
03/01/2024	5874 ✓	Valentine, Donna M	-split-	Direct Deposit		X		11,113.25
03/06/2024	90762	IRS Internal Rev Svc...	-split-	93-0984786; O...	11,978.66		payroll taxes	-865.41
03/06/2024	90763	Oregon Department ...	2100 · Payroll Liabiliti...	0514111-6; On...	3,080.00			-3,945.41
03/06/2024	90764	Oregon Savings Gro...	-split-	02728; Retirem...	685.00			-4,630.41
03/06/2024			1100 · General Pool 52...	Phone WIRE T...			20,000.00	15,369.59
03/12/2024	31115 ✓	A.K. Moss Books	6000 · Materials and S...	Book Purchase;...	30.00			15,339.59
03/12/2024	31116 ✓	Ontario Library Distr...	4100 · Fines and Fees:...	Reimburse Los...	110.00			15,229.59
03/12/2024	31117 ✓	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	253.00			14,976.59
03/12/2024	31118 ✓	Black Distributing, Inc.	-split-	Account 00254...	369.77			14,606.82
03/12/2024	31119 ✓	Center Point Publishi...	2000 · Accounts Payable	Payment on Ac...	134.82			14,472.00
03/12/2024	31120 ✓	City of Haines	2000 · Accounts Payable	Account 81; Li...	88.00			14,384.00

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03/12/2024	31121 ✓	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00		14,302.00
03/12/2024	31122 ✓	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00		14,217.00
03/12/2024	31123 ✓	Copy Ship & Mail B...	2000 · Accounts Payable	Payment on Ac...	21.36		14,195.64
03/12/2024	31124 ✓	Demco, Inc.	2000 · Accounts Payable	Cust 360009040	258.92		13,936.72
03/12/2024	31125 ✓	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	33.82		13,902.90
03/12/2024	31126 ✓	EO Media Group	2000 · Accounts Payable	Account EO48...	128.04		13,774.86
03/12/2024	31127 ✓	Grey House Publishi...	2000 · Accounts Payable	Cust 771386; R...	462.05		13,312.81
03/12/2024	31128 ✓	Heaven's Best Carpet...	2000 · Accounts Payable	Payment on Ac...	✓ 2,009.00	bldg/furniture clearing	11,303.81
03/12/2024	31129 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utiltiies	26.63		11,277.18
03/12/2024	31130 ✓	Miller's Home Center	2000 · Accounts Payable	Account MHC...	36.15		11,241.03
03/12/2024	31131 ✓	MTE Communications	2000 · Accounts Payable	Account 05715...	17.24		11,223.79
03/12/2024	31132 ✓	Oregon Trail Electric...	2000 · Accounts Payable	Accounts 908-...	134.14		11,089.65
03/12/2024	31133 ✓	Pine Telephone (Rally)	2000 · Accounts Payable	Account 00001...	173.36		10,916.29
03/12/2024	31134 ✓	Quill	2000 · Accounts Payable	Account 28626...	117.14		10,799.15
03/12/2024	31135 ✓	SAIF Corporation	5000 · Personal Servic...	Account A100...	549.88		10,249.27
03/12/2024	31136 ✓	SenSource Inc	6000 · Materials and S...	Traffic counter Invoice 58334, ...	1,320.00	software subscription	8,929.27
03/12/2024	31137 ✓	Springshare LLC	2000 · Accounts Payable	Meeting Rm bookin Invoice 24-R16...	737.00	software subsc.	7,792.27
03/12/2024	31138 ✓	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00		7,592.27
03/12/2024	31139 ✓	Sword, Dan (Mainte...	2000 · Accounts Payable	Library Ground...	90.00		7,502.27
03/12/2024	31140 ✓	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	8.93		7,493.34
03/12/2024	31141 ✓	Unique Management ...	2000 · Accounts Payable	Client No 2025	81.55		7,411.79
03/12/2024	31142 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	178.00		7,233.79
03/12/2024	31143 ✓	Verizon Wireless	-split-	Account 64221...	✓ 783.82	OBOB team	6,449.97
03/12/2024	31145 ✓	Shameless Tee's	6000 · Materials and S...	OBOB Expense	✓ 122.32	monthly	6,327.65
03/12/2024	31146 ✓	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	✓ 4,508.49	book order	1,819.16
03/12/2024		last #	1100 · General Pool 52...	Conf# 3912918...		10,000.00	11,819.16
03/14/2024	90765 ✓	US Bank Visa (Corp...	6000 · Materials and S...	Online Paymen...	✓ 7,250.64	visa avail to review	4,568.52
03/15/2024	31144 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		4,268.52

✓ verified number sequence

Number Series

- 30000 Regular checks
- 90000 ACH/online payments
- 5000 Direct Deposit payroll

Ch 3/11/2024

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Baker Co Library - Other Funds

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March 2024

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/28/2024			4400.0 · OTHER USE...	Book Sales/Amazon Feb	X	328.64	4,307.50
02/29/2024			6000 · Other Uses Fun...	Service Charge	12.00 X		4,295.50
03/11/2024	8013	US Bank Visa	6000 · Other Uses Fun...	Online Payment	102.72 VISA		4,192.78

✓ verified number sequence
No paper checks written in March.

Number series

1900 Regular checks

8000 ACH/online payments

Ch 3/11/2024

Baker Co Library - Sage Fund

3/11/2024 12:08 PM

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*Approved Bills Report
 March 2024*

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/20/2024			1005 · LGIP Pool Acc...	Conf# 3898159...		20,000.00	7,817.40
02/26/2024	2488 ✓	Ross, Beth (vendor)	7000 · Capital Outlay	Expense Reimb...	1,816.98	<i>new computer</i>	6,000.42
02/27/2024			1005 · LGIP Pool Acc...	Conf#3903352 ...		12,000.00	18,000.42
02/28/2024	2489 ✓	Ross, Beth (vendor)	-split-	Travel Reimbur...	471.56	<i>mileage/trip</i>	17,528.86
02/29/2024		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75		17,527.11
02/29/2024	8265a ✓	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	4,882.23	<i>Reimburse GF payroll + contract payroll</i>	12,644.88
02/29/2024	8265b ✓	Baker County Librar...	2900 · Due to General ...	Expense Reimb...	6,263.50		6,381.38
02/29/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,882.23		1,499.15
02/29/2024	2023-55		2900 · Due to General ...	reverse duplica...		6,263.50	7,762.65
02/29/2024	2023-56		5000 · Sage Personal S...	Reverse duplic...		4,882.23	12,644.88
03/01/2024	8264 ✓	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,261.75	<i>contractor</i>	6,383.13
03/01/2024	5844 ✓	A Christine Hawes	-split-	Direct Deposit	X		6,383.13
03/01/2024	5845 ✓	Elizabeth A Ross	-split-	Direct Deposit	X		6,383.13
03/06/2024	8266 ✓	IRS Internal Revenue...	-split-	Online Payment	2,398.84	<i>payroll taxes</i>	3,984.29
03/06/2024	8267 ✓	Oregon Department ...	2100 · Payroll Liabiliti...	Online Payment	483.00		3,501.29
03/11/2024	8268 ✓	US Bank Visa	-split-	Online Payment	306.60	<i>VISA</i>	3,194.69
03/11/2024			1005 · LGIP Pool Acc...	Conf# 3912933...		10,000.00	13,194.69
03/12/2024	2490 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Courier Service...	720.00	<i>couriers \$3217.75</i>	12,474.69
03/12/2024	2491 ✓	Larry Lake (Courier)	6000 · Materials & Ser...	Courier Services	900.00		11,574.69
03/12/2024	2492 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Services	572.00		11,002.69
03/12/2024	2493 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	440.95		10,561.74
03/12/2024	2494 ✓	Sherman Co Public L...	-split-	Courier Service...	375.20		10,186.54
03/12/2024	2495 ✓	Goldsmith, John (Co...	6000 · Materials & Ser...	Courier Mileage	209.60		9,976.94

✓ verified number sequence

Number Series

- 2000 Regular checks
- 5000 Direct Deposit payroll
- 8000 ACH /online payments

Ch 3/11/2024