

General Fund

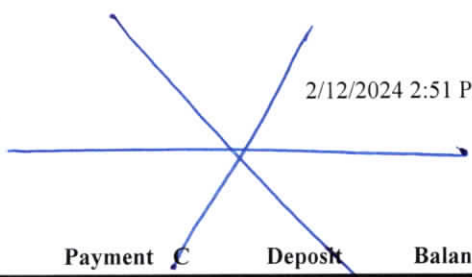
Baker County Library District

2/12/2024 2:51 PM

Register: 1000 · US Bank Checking
From 01/15/2024 through 02/15/2024
Sorted by: Date, Type, Number/Ref

Approved Bills Report
Feb. 2024

Date	Number	Payee	Account	Memo	Payment	Deposit	Balance
01/15/2024	31036 <i>OK</i>	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		5,723.64
01/18/2024	90740 ✓	US Bank Visa (Corp...	-split-	Online Paymen...	8,694.21		-2,970.57
01/18/2024	90741	Oregon Department ...	5000 · Personal Servic...	Online Paymen...	0.17		-2,970.74
01/18/2024			1100 · General Pool 52...	Conf# 3879621...		9,000.00	6,029.26
01/19/2024			4060 · State Ready-2-R...	Grant		8,655.00	14,684.26
01/19/2024			-split-	Fines & Fees		9.00	14,693.26
01/19/2024			-split-	Fines & Fees		23.25	14,716.51
01/19/2024			-split-	Fines & Fees		182.90	14,899.41
01/25/2024			5000 · Personal Servic...	Cobra ins reimb		971.52	15,870.93
01/25/2024			-split-	Fines & Fees		113.80	15,984.73
01/25/2024			1100 · General Pool 52...	Conf# 3883127...		5,000.00	20,984.73
01/26/2024	Sage8256		5000 · Personal Servic...	Expense Reimb...		1,775.69	22,760.42
01/26/2024	90742	PERS	-split-	02728; Online ...	15,664.60		7,095.82
01/29/2024			-split-	Paypal Zettle J...		486.83	7,582.65
01/30/2024			4300 · Other Revenues...	Donation		42.00	7,624.65
01/30/2024			-split-	Paypal Zettle J...		42.03	7,666.68
01/30/2024	90744	Cascade Natural Gas ...	6000 · Materials and S...	Online paymen...	2,603.17		5,063.51
01/30/2024	90745	Idaho Power	-split-	Account 22063...	356.38		4,707.13
01/30/2024	90746	Oregon Trail Electric...	-split-	Online paymen...	1,319.51		3,387.62
01/31/2024	Sage8258		-split-	Expense Reimb		10,711.39	14,099.01
01/31/2024		QuickBooks Payroll ...	-split-	Created by Pay... ①	4,447.89		9,651.12
01/31/2024		QuickBooks Payroll ...	-split-	Adjusted for vo... ①	37,399.70		-27,748.58
01/31/2024	<i>found/ok</i>	QuickBooks Payroll ...	-split-	Created by Pay... ①	1,940.08		-29,688.66
01/31/2024	<i>31038</i>	<i>Special Dist</i>	1100 · General Pool 52...	Conf# 3885858...		60,000.00	30,311.34
02/01/2024	Sage8258	Georg, Jon (Sage Co...	1461 · A/R Due from S...	Sage fund vend... ①	6,263.50		24,047.84
02/01/2024	<i>31037</i>	Hanson-Fillmore, Ge...	6000 · Materials and S...	Branch Mileage	197.88		23,849.96
02/01/2024	<i>31039</i>	Baker City Herald (S...	6000 · Materials and S...	Customer Acco...	442.00		23,407.96
02/01/2024	<i>31040</i>	Confederated Umatill...	6000 · Materials and S...	Subscription re...	28.00		23,379.96
02/01/2024	<i>31041</i>	Hells Canyon Journal	6000 · Materials and S...	Subscription; I...	37.00		23,342.96
02/01/2024	<i>31042</i>	Rivistas Subscription...	6000 · Materials and S...	Subscription S...	40.00		23,302.96
02/01/2024	<i>31043</i>	Alpine Alarm Comm...	2000 · Accounts Payable		1,506.00		21,796.96
02/01/2024	<i>31044</i>	ARROS Electric Inc.	2000 · Accounts Payable	Payment on Ac...	3,890.48		17,906.48
02/01/2024	<i>31045</i>	Baker City (water ve...	2000 · Accounts Payable	Account 12760...	167.09		17,739.39
02/01/2024	<i>31046</i>	Baker City Rotary Cl...	6000 · Materials and S...	Annual Flag Se...	45.00		17,694.39
02/01/2024	<i>31047</i>	BendTel	6000 · Materials and S...	Account 20003...	247.31		17,447.08
02/01/2024	<i>31048</i>	Coast To Coast Com...	6000 · Materials and S...	Customer # 37...	339.96		17,107.12
02/01/2024	<i>31049</i>	Copy Ship & Mail B...	6000 · Materials and S...	Payment on Ac...	50.73		17,056.39
02/01/2024	<i>31050</i>	Ed Staub & Sons Pet...	2000 · Accounts Payable	Account 123549	463.92		16,592.47
02/01/2024	<i>31051</i>	GEO Net (aka Davis ...	6000 · Materials and S...	Patron Services	25.00		16,567.47
02/01/2024	<i>31052</i>	Goertzen Janitorial S...	6000 · Materials and S...	Janitorial Contr... <i>OK</i>	2,200.00		14,367.47



① Net=0
① 10,711.39
① 4,447.89 *Sage payroll*
① 37,399.70 *GF payroll*
① 6,263.50 *Sage vendor*

found/ok
31038
Special Dist
dated 1/10/2024

annual alarm monitor @ sites
- Branch LED conversion + couple small items

OK 2,200.00 *monthly janitor contract*

Ch 2/12/24

Baker County Library District

2/12/2024 2:51 PM

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 From 01/15/2024 through 02/15/2024
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2024	31053 ✓	Miller, Doug (Halfw...	6000 · Materials and S...	Invoice 492285...	105.00			14,262.47
02/01/2024	31054 ✓	Stan's Heating Inc	6000 · Materials and S...	Invoice 269664...	276.25			13,986.22
02/01/2024	31055 ✓	Oregon Government ...	6000 · Materials and S...	Vendor # OGE...	945.68			13,040.54
02/01/2024	31056 ✓	Northeast Oregon Ho...	-split-	Richland Libra...	519.03			12,521.51
02/01/2024	31057 ✓	Valley Metal and He...	2000 · Accounts Payable		175.00			12,346.51
02/01/2024	31058 ✓	Unique Management ...	6000 · Materials and S...	Client No 2025	128.15			12,218.36
02/01/2024	31063 ✓	Verizon Wireless	-split-	Account 64221...	764.13			11,454.23
02/01/2024	90743	AFLAC	-split-	Online Payment	378.17			11,076.06
02/01/2024	90747	Xerox Corporation	6000 · Materials and S...	Online Paymen...	208.85			10,867.21
02/01/2024	5816 ✓	Adamson, Edward C	-split-	<i>payroll</i> Direct Deposit		X		10,867.21
02/01/2024	5817	Ames, Bryan C	-split-	Direct Deposit		X		10,867.21
02/01/2024	5818	Armstrong, Gail E	-split-	Direct Deposit		X		10,867.21
02/01/2024	5819	Bogart, Theresa D	-split-	Direct Deposit		X		10,867.21
02/01/2024	5820	Bowers, Sylvia S	-split-	Direct Deposit		X		10,867.21
02/01/2024	5821	Bowling, Graysen A	-split-	Direct Deposit		X		10,867.21
02/01/2024	5822	Brockman, John R	-split-	Direct Deposit		X		10,867.21
02/01/2024	5823	Burns, Daisy R	-split-	Direct Deposit		X		10,867.21
02/01/2024	5824	Cottrell, Cynthia A	-split-	Direct Deposit		X		10,867.21
02/01/2024	5825	Dunn, Jerry Ann T	-split-	Direct Deposit		X		10,867.21
02/01/2024	5826	Gaslin, Kalina C	-split-	Direct Deposit		X		10,867.21
02/01/2024	5827	Grammon, Melissa N	-split-	Direct Deposit		X		10,867.21
02/01/2024	5828	Hanley, Shauna S	-split-	Direct Deposit		X		10,867.21
02/01/2024	5829	Hanson-Fillmore, Ge...	-split-	Direct Deposit		X		10,867.21
02/01/2024	5830	Harrison, Rose M	-split-	Direct Deposit		X		10,867.21
02/01/2024	5831	Hayden, Kaylee M	-split-	Direct Deposit		X		10,867.21
02/01/2024	5832	Minnigalieva, Ekater...	-split-	Direct Deposit		X		10,867.21
02/01/2024	5833	Moyer, Robert P	-split-	Direct Deposit		X		10,867.21
02/01/2024	5834	Nuttall, John G	-split-	Direct Deposit		X		10,867.21
02/01/2024	5835	O'Dell, Tatum A	-split-	Direct Deposit		X		10,867.21
02/01/2024	5836	Pearson, Diana	-split-	Direct Deposit		X		10,867.21
02/01/2024	5837	Rasmussen, Gwendol...	-split-	Direct Deposit		X		10,867.21
02/01/2024	5838	Saunders, Sydney L	-split-	Direct Deposit		X		10,867.21
02/01/2024	5839	Snyder, Courtney B	-split-	Direct Deposit		X		10,867.21
02/01/2024	5840	Spry, Heather E	-split-	Direct Deposit		X		10,867.21
02/01/2024	5841	Stokes, Perry N	-split-	Direct Deposit		X		10,867.21
02/01/2024	5842	Valentine, Donna M	-split-	Direct Deposit		X		10,867.21
02/01/2024	5843 ✓	Hawes, A Christine	-split-	Direct Deposit		X		10,867.21
02/01/2024	31059 ✓	Castillo, Fabian Arenas	-split-		596.30			10,270.91
02/01/2024	31060 ✓	Hawes, A Christine	-split-	VOID: void thi...		X		10,270.91
02/01/2024	31061 ✓	MacNaughton, Aman...	-split-		1,210.50		<i>paycheck</i>	9,060.41

Baker County Library District

2/12/2024 2:51 PM

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02/02/2024			4100 · Fines and Fees:...	Fines & Fees			5.00	9,065.41
02/02/2024			-split-	Fines & Fees			121.35	9,186.76
02/05/2024	31062 ✓	Special Districts Insu...	-split-	03-0026696; G...	12,367.82			-3,181.06
02/06/2024			1100 · General Pool 52...	Conf#3890455 ...			25,000.00	21,818.94
02/07/2024	90748	IRS Internal Rev Svc...	-split-	Online Paymen...	12,234.46			9,584.48
02/07/2024	90749	Oregon Department ...	2100 · Payroll Liabiliti...	Online Paymen...	3,188.00			6,396.48
02/07/2024	90750	Oregon Savings Gro...	2100 · Payroll Liabiliti...	Online Paymen...	535.00			5,861.48
02/12/2024			5000 · Personal Servic...	Expense Reimb			1,820.21	7,681.69
02/12/2024	31064 ✓	Oregon Trail Electric...	-split-	Replace EChec...	1,319.51			6,362.18
02/12/2024	31065 ✓	Baker & Taylor (Boo...	2000 · Accounts Payable	Account C0097...	272.32			6,089.86
02/12/2024	31066 ✓	Baker Sanitary Service	2000 · Accounts Payable	Accounts 0019...	161.50			5,928.36
02/12/2024	31067 ✓	Basin Building Solut...	2000 · Accounts Payable	Invoice 647	522.00			5,406.36
02/12/2024	31068 ✓	Black Distributing, Inc.	-split-	Account 00254...	176.08			5,230.28
02/12/2024	31069 ✓	Center Point Publishi...	2000 · Accounts Payable	Payment on Ac...	134.82			5,095.46
02/12/2024	31070 ✓	City of Haines	2000 · Accounts Payable	Account 81; Li...	88.00			5,007.46
02/12/2024	31071 ✓	City of Halfway	2000 · Accounts Payable	Account 053-2;...	82.00			4,925.46
02/12/2024	31072 ✓	City of Huntington	2000 · Accounts Payable	Account 2-026...	85.00			4,840.46
02/12/2024	31073 ✓	City of Sumpter	2000 · Accounts Payable	Reimburse Libr...	871.11			3,969.35
02/12/2024	31074 ✓	Crown	2000 · Accounts Payable	Customer 1016...	454.32			3,515.03
02/12/2024	31075 ✓	Eagle Telephone Syst...	2000 · Accounts Payable	Account 89360...	33.81			3,481.22
02/12/2024	31076 ✓	EBSCO (payment ad...	2000 · Accounts Payable	Account SF024...	1,470.00			2,011.22
02/12/2024	31077 ✓	Ed Staub & Sons Pet...	2000 · Accounts Payable	Account 123549	794.08			1,217.14
02/12/2024	31078 ✓	EO Media Group	2000 · Accounts Payable	Account EO48...	128.04			1,089.10
02/12/2024	31079 ✓	Ingram Library Service	2000 · Accounts Payable	Customer 2019...	4,775.31			-3,686.21
02/12/2024	31080 ✓	LaRue Sanitary Service	2000 · Accounts Payable	Library Utiliti...	26.63			-3,712.84
02/12/2024	31081 ✓	Pine Telephone (Rally)	2000 · Accounts Payable	Account 00001...	173.36			-3,886.20
02/12/2024	31082 ✓	Quill	2000 · Accounts Payable	Account 28626...	491.14			-4,377.34
02/12/2024	31083 ✓	Reliance Connects (...)	2000 · Accounts Payable	Account 38563...	137.00			-4,514.34
02/12/2024	31084 ✓	Rowman & Littlefiel...	2000 · Accounts Payable	Account 00008...	108.24			-4,622.58
02/12/2024	31085 ✓	Showcases	2000 · Accounts Payable	Payment on Ac...	193.86			-4,816.44
02/12/2024	31086 ✓	Streamline	2000 · Accounts Payable	Invoice FE147...	200.00			-5,016.44
02/12/2024	31087 ✓	Sword, Dan (Mainte...	2000 · Accounts Payable	Library Ground...	510.00			-5,526.44
02/12/2024	31088 ✓	Thatcher's Ace Hard...	2000 · Accounts Payable	Account 33; Bl...	143.77			-5,670.21
02/12/2024	31089 ✓	Unique Management ...	2000 · Accounts Payable	Client No 2025	50.00			-5,720.21
02/12/2024	31090 ✓	US Linen & Uniform	2000 · Accounts Payable	Account 17533...	178.00			-5,898.21
02/12/2024	31093 ✓	Hells Canyon Journal	6000 · Materials and S...	Subscription, I...	37.00			-5,935.21
02/12/2024	90751	PERS	-split-	02728; Online ...	16,629.17			-22,564.38
02/12/2024			1100 · General Pool 52...	Conf# 3891376...			15,000.00	-7,564.38
02/13/2024	31094 ✓	Gaslin Accounting L...	6000 · Materials and S...	Audit Services;...	10,000.00			-17,564.38
02/13/2024	90752	Idaho Power	-split-	Account 22063...	277.08			-17,841.46

Baker County Library District

2/12/2024 3:10 PM

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 From 01/15/2024 through 02/15/2024
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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/13/2024	90753	CenturyLink Qwest (...)	2000 · Accounts Payable	Online Pmt, Ac...	138.54		-17,980.00
02/13/2024	90754	CenturyLink Century...	2000 · Accounts Payable	Online Paymen...	85.00		-18,065.00
02/13/2024	90755	CenturyLink Internet...	2000 · Accounts Payable	Online Paymen...	475.86		-18,540.86
02/13/2024			1100 · General Pool 52...	Conf# 3895351...		21,000.00	2,459.14
02/14/2024			1500 · Loans from Gen...	Cap Improv Re...		① 34,931.22	37,390.36
02/14/2024	31092 ✓	Grumpy's Repair Inc	1500 · Loans from Gen...	INVOICE 287...	34,931.32	① Net 0	2,459.04
02/15/2024	31091 ✓	Valentine, Donna M	1460 · A/R Employee ...	Draw	300.00		2,159.04
02/15/2024	90756 ✓	US Bank Visa (Corp...	6000 · Materials and S...	Online Paymen...	9,224.17	VISA	-7,065.13
02/15/2024			1100 · General Pool 52...	Conf# TO DO ...		10,000.00	2,934.87

① Note: This bill is being paid out of Capital Improvement Funds; use a GF check in/out; funds come out of Cap.Improv. See other Funds report.

✓ verified number sequence

Number Series

- 30000 Regular checks
- 90000 A Ckt/online payments
- 5000 Direct Deposit payroll

Ch 2/12/2024

Baker Co Library - Other Funds

2/12/2024 2:54 PM

Register: 1000 - US Bank Checking Memorial

From 01/10/2024 through 02/13/2024

Sorted by: Date, Type, Number/Ref

*Approved Bills Report
Feb. 2024*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/19/2024	8011 ✓	US Bank Visa	-split-	Online Paymen...	160.28			3,706.27
02/13/2024	8012 ✓ OK	US Bank Visa	6000 - Other Uses Fun...	4485-5945-555...	136.40			3,569.87

*✓verified number sequence
no paper checks written in Feb.*

Number Series

1900 Regular checks

8000 ACT/online payments

CA 2/12/2024

Capital Improv. Fund

Baker Co Library - ~~Other Funds~~

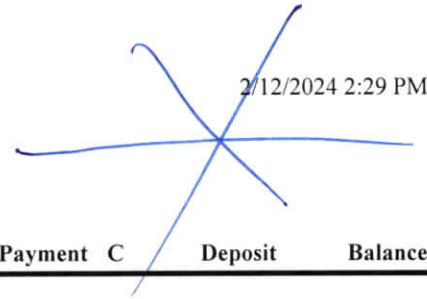
2/12/2024 2:29 PM

Register: 1005 · US Bank GF #5362 Cap Improv

From 01/10/2024 through 02/14/2024

Sorted by: Date, Type, Number/Ref

*Approved Bills Report
Feb 2024*



Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/14/2024	31092 <i>OK</i>	Grumpy's Repair Inc	6600 · CAPITAL INV...	Invoice 28795, ...	34,931.22		-34,931.22
02/14/2024			1095 · LGIP #6243 Ca...	Conf#3895339 ...		34,931.22	0.00

*This is incl. in GF check series.
Ch 2/12/2024*

Baker Co Library - Sage Fund

2/12/2024 3:00 PM

Register: 1000 · US Bank Checking
 From 01/10/2024 through 02/13/2024
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*Approved Bills Report
 Feb 2024*

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/26/2024	8255 ✓	PERS	-split-	02728; Online ...	1,775.69			6,093.11
01/26/2024	8256	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	1,775.69			4,317.42
01/26/2024	2023-51		5000 · Sage Personal S...	Reverse duplic...			1,775.69	6,093.11
01/29/2024	2478 ✓	Goldsmith, John (Co...	6000 · Materials & Ser...	Courier Mileage	183.40			5,909.71
01/29/2024	2479 ✓	Reed, Kathy (Courier)	6000 · Materials & Ser...	VOID: lost ck, ...		X		5,909.71
01/30/2024			1005 · LGIP Pool Acc...	Conf#3885828 ...			10,000.00	15,909.71
01/31/2024		QuickBooks Payroll ...	5000 · Sage Personal S...	Created by Dir...	1.75			15,907.96
01/31/2024	8258	Baker County Librar...	-split-	Expense Reimb...	10,711.39			5,196.57
01/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,447.89			748.68
01/31/2024	2023-52		-split-	reverse duplica...			10,711.39	11,460.07
02/01/2024	8257	Georg, Jon (Contract...	6000 · Materials & Ser...	Monthly Syste...	6,261.75			5,198.32
02/01/2024	5814 ✓	A Christine Hawes	-split- <i>payroll</i>	Direct Deposit		X		5,198.32
02/01/2024	5815 ✓	Elizabeth A Ross	-split-	Direct Deposit		X		5,198.32
02/06/2024	8261	Baker County Librar...	5000 · Sage Personal S...	Expense Reimb...	1,820.21			3,378.11
02/07/2024	8259	IRS Internal Revenue...	-split-	Online Paymen...	2,156.48			1,221.63
02/07/2024	8260	Oregon Department ...	2100 · Payroll Liabiliti...	Online Paymen...	427.00			794.63
02/12/2024	8262	PERS	-split-	02728; Online ...	1,820.21			-1,025.58
02/12/2024	2023-54		5000 · Sage Personal S...	Reverse duplic...			1,820.21	794.63
02/12/2024			1005 · LGIP Pool Acc...	Conf# cover mi...			7,000.00	7,794.63
02/13/2024	2480 ✓	OCLC Inc	6000 · Materials & Ser...	Subscriptio; Ac...	927.94			6,866.69
02/13/2024	2481 ✓	Banks Courier Servic...	6000 · Materials & Ser...	Invoice 3704; ...	720.00			6,146.69
02/13/2024	2482 ✓	MacDonald, Maxine ...	6000 · Materials & Ser...	Courier Services	591.00			5,555.69
02/13/2024	2483 ✓	Reser, Mary (Courier)	6000 · Materials & Ser...	Courier Mileage	391.95			5,163.74
02/13/2024	2484 ✓	Wirkkala, Susan (Co...	6000 · Materials & Ser...	Courier Mileage	78.60			5,085.14
02/13/2024	2485 ✓	Goldsmith, John (Co...	6000 · Materials & Ser...	Courier Mileage	136.24			4,948.90
02/13/2024	2486 ✓	Reed, Kathy (Courier)	6000 · Materials & Ser...	Courier Service...	600.00			4,348.90
02/13/2024	2487 ✓	Umatilla Co Special ...	6000 · Materials & Ser...	Courier Service...	16,440.00			-12,091.10
02/13/2024	8263 ✓	US Bank Visa	6000 · Materials & Ser...	Account 4485 ...	91.50			-12,182.60
02/13/2024			1005 · LGIP Pool Acc...	Conf# TO DO ...			16,000.00	3,817.40

✓ verified numbers sequence

Number Series

- 2000 Regular checks
- 5000 District Deposit payroll
- 8000 ACTH/online payments

Ch 2/12/2024